



Miami County Public Health
Board of Health Meeting – December 20, 2018
Hobart Center for County Government – Room 225
510 West Water Street
Troy, Ohio

December 20, 2018

Meeting Minutes

1. **Introductions:** Heather Davis, Ruthann Cron, Dennis Propes, Jane Tomcisin, Michele Bowman, Deb French, Pamela Ramey, Randy Mott, Joanna Pittenger, Ted Ristoff, Pete Nims
Absent: Jim Sarver
2. **Next meeting** – January 24, 2019 at 9:00 a.m. A motion was made by Dr. Nims to accept the date of the next Board of Health meeting as presented. The motion was seconded by Mrs. Pittenger. All voted in favor.
3. **Additions to and adoption of agenda:** No changes were made to the agenda presented.
4. **Approval of Minutes:**
 - » November 15, 2018 Regular Session: Mrs. Pittenger made a motion to approve the minutes as presented. Mr. Mott seconded the motion. All voted in favor.
5. **Old Business** - none
6. **New Business**
 - » **Resolution 2018-12-20-01 Resolution to sell unneeded property by internet auction (Propes):** A motion was made by Mr. Mott and seconded by Mrs. Pittenger to approve the resolution. A roll call was taken and the resolution passed.
 - » **Strategic Plan Presentation and Approval (Bowman):** Michele Bowman presented the 2019-2022 MCPH Strategic Plan. The newly updated plan defines MCPH's priorities and direction over the next four years. The work plans within the plan, sets forth what we plan to achieve as an organization and lists how we will achieve it. Mr. Mott followed up by stating that the planning process was organized and presented well. Discussion session followed with Dr. Nims making a motion to approve the 2019-2022 MCPH Strategic Plan. Mr. Ristoff seconded the motion. All voted in favor.
7. **Financial Reports**
 - » **Budget Report– November 2018** - Mr. Propes reviewed the report with the Board. After discussion, Mrs. Pittenger made the motion to accept the Budget Report as presented. Mr. Mott seconded the motion and all voted in favor.



Miami County Public Health

Board of Health Meeting— December 20, 2018
Hobart Center for County Government – Room 225
510 West Water Street
Troy, Ohio

- » **Expenditure Report – November 2018** - Mr. Propes reviewed the report with the Board and provided an update on our credit card processing. MCPH has signed a contract with PNC Bank for credit card processing. They are estimating a savings of \$500/month. During this transition, we have purchased three credit card swiping machines. After discussion, Mr. Ristoff made the motion to accept the Expenditure Report as presented. Mr. Mott seconded the motion and all voted in favor.

8. Health Commissioner's supplemental report:

- » **Health Education in Schools:** Staff presented information on sexually transmitted diseases to Newton Schools after they contacted us requesting the information be shared with their freshman class.
- » **Mental Health First Aid:** Jordan Phillips is now a certified instructor for Mental Health First Aid training. All schools in Miami County will be sending staff through this training. This will be a great opportunity to work directly with school staff and will possibly open doors for future sharing of information. Dr. Nims followed up by mentioning this would be a great opportunity to share vaping information with the schools. Deb French reported that our Tobacco Treatment Specialist will be working with MCPH Health Education to get some information out.
- » **Environmental Health Surveys:** Jane Tomcisin and her staff has passed the pool, camp and food surveys. Some improvements were identified and we will be working to make changes in those areas. Great job to Jane and her staff on this accomplishment.
- » **One Wellness Place:** We are meeting weekly on the new building. The Division Directors have met with the Architect to go over space of areas and flow. An IT Consultant is also working with us to identify IT needs within the building. Mr. Ristoff asked for an update on how we will be furnishing the building. Mr. Propes reported that all cubicles and desks will be new and that the server is needing replaced anyway. Work stations and other equipment will be looked at and things will be evaluated.

